

## **Photography Consent Statement for Forest School Referrals**

Information on consent forms is treated confidentially and kept securely between Forest School sessions. Any information on a child will be kept confidential unless the information conflicts with safeguarding procedures.

Wheatfen Forest School General Data Protection Regulation Policy Statement

GDPR stands for General Data Protection Regulation and replaces the previous Data Protection Directives that were in place. It was approved by the EU Parliament in 2016 and comes into effect on 25th May 2018.

GDPR states that personal data should be 'processed fairly & lawfully' and 'collected for specified, explicit and legitimate purposes and that individual's data is not processed without their knowledge and are only processed with their 'explicit' consent. GDPR covers personal data relating to individuals. The Wilderness Grove Forest School is committed to protecting the rights and freedoms of individuals with respect to the processing of children's, parents, visitors, and staff personal data.

The Data Protection Act gives individuals the right to know what information is held about them. It provides a framework to ensure that personal information is handled properly. The Wilderness Grove Forest School is registered with the ICO (Information Commissioners Office) under registration reference: C1181694.

## Taking and Storing Photographs

Photographs and videos of any participant at Forest School will only be taken with written permission and verbal consent (from the individual) when taking. [Written permission/consent forms are distributed to customers when booking a place at Forest School along with personal details and other consent forms.]

The use of photography to monitor progress is discussed during the referral process and written consent forms sent to commissioning parties to gain the consent of those with parental responsibility.

Photographs are taken on the dedicated Forest Phone and stored securely on the office computer.

Any images will be deleted from the phone as soon as the photos have been transferred, until that time photographs are securely held by the Forest School leader following data protection guidelines.

No alternative provision photographs will be used for publicity or marketing purposes.

